Visakhapatnam,

 Date: 12 Sep 2017

To,

Provident Fund commissioner

PF Sub-regional office,

Marripalem Vuda Lay-out,

NAD Post,

Visakhapatnam-09

**Sub: Death While in Service**

Respected Sir,

 Mr Konuru Siva Prasad was an employee in The ABC Foundation with good standing. Unfortunately he met with a bike accident on 05th Sep 2017 during which he sustained severe head injurious & admitted in KGH hospital & died on 10th Sep 2017. We regret the loss of such a sincere and hardworking employee. He would have continued his duties had he not met with the accident. Hence we request you to consider his death while in service.

 Thanking You,

 Yours Sincerely,

 **N Ravi Praksh**

 **President**