**Deepika Vanapalli**

**Mobile:** 7890XXX4256

**Email id: deepikavnpxx@gmail.com**

**Address:** 12-116, Anthony Nagar,

Maharani Peta, Visakhapatnam 530003.

**Career Objective**

MBA HR fresher with excellent communication skills seeking an opportunity in the field of HR to enhance my skills and knowledge.

**Educational Qualification**

* MBA in Human Resource Management with 75% from Gitam College, Visakhapatnam. (2019-2021)
* Bachelor of Science from Padah College, Visakhapatnam with 80%. (2016-2019)
* Intermediate from Sri Chaitanya Junior College, with 85%. (2014-2016)
* SSC from Sri Vidya Niketan, with 85%. (2014)

**Professional Skills**

* Strong verbal and written communication skills.
* Proficient in MS Word, Excel and PowerPoint.
* Ability to learn and acquire new knowledge and skills.
* Ability to manage people and handling grievances.
* Knowledge in the hiring process.

**Project Work**

**Topic** : Recruitment Process, **Company**: Pearl Bottling Pvt Ltd.

**Duration:** 2 months

A study on designing and implementing recruitment strategies, developing job description and specifications and sourcing & recruiting the candidates through job portal.

**Hobbies**

* Reading books.
* Playing Chess.
* Listening to music.

**Personal Details**

DOB : 25/03/1999

Gender : Female.

Languages Known : English, Hindi, & Telugu.

Religion : Hindu.

**Declaration:** I hereby declare that all the above information is true to the best of my knowledge.

Place:

Date: Signature.