**Avinash Uppalapati**

Photo

**Mobile:** 9745XXX786, **Email id:** avinashupxx@gmail.com

**Address:** D No 123/2, Vijaya Nagaram, Gunupur,

Vijaya Nagaram 535006.

**Career Objective**

Seeking a challenging career in the field of Human Resource, where I can utilize my knowledge and skills, and to become a part of the company’s growth.

**Educational Qualification**

* 2019-2021 MBA in Human Resources from Andhra University with 80%
* 2016-2019 Bachelor of Science from Gayatri Junior College 82%
* 2014-2016 Intermediate from Narayana Junior College 90%
* 2014 SSC from St Peters School 90%.

**Key Strengths**

* Excellent communication skills verbal & written.
* Knowledge in job portals and social networking sites.
* Ability to take HR policies to the employees.
* Basic understanding of Indian payroll and labour law compliances.

**Technical Skills**

* MS Office, PowerPoint & Excel.
* Typing (50 WPM)

**Project Work**

**Topic** : Performance Appraisal, **Company**: Varun Motors Pvt Ltd, **Duration:** 2 months

Reviewing the overall performance of the employees using 360 Degree performance appraisal method.

**Hobbies**

* Travelling
* Reading books.

**Personal Details**

DOB : 2/07/1999

Gender : Male

Languages Known : English, Hindi, & Telugu.

Religion : Hindu.

**Declaration:** I hereby declare that all the above information is true to the best of my knowledge.

Place:

Date: Signature.