Place:

Date:

**Certificate of Employment**

It is to certify that Mr./Ms. **[Employee name]** was worked in our company for the period of **[dd/mm/yyyy]** to **[dd/mm/yyyy]** as an **Account Assistant** .

He/she has a good knowledge of working with spreadsheets, Tally entries, income tax, and GST return preparation & annually entries. He/she also has a good command of communication skills.

We wish him/her a bright future in the field of accounts.

Employer Name,

Aurhtorized Signature.