Date:

**TO WHOMSOEVER IT MAY CONCERN**

 This is to certify that **Mr./Ms. [Employee name]** had worked in our organization as a **Retail Sales Executive** from **[Date]** to **[Date]**.

He possesses excellent communication and interpersonal skills.

His primary job responsibilities include:

1. Convince the customer to purchase items from the store.
2. Arrangement of the products on the different shelves of the store.
3. Assists customers by greeting them and answering their questions.
4. Drive sales with client engagement and product knowledge sharing.
5. Address customer complaints to improve customer satisfaction.

During his/her service with us, we found him/her to be hardworking and dedicated to excellent customer service.

We wish him/her all the very best in his/her all future endeavours.

For **“The Company Name”**,

Authorized Signatory.