**To** Place: Lucknow,  
The HR Manager, Date: 17 Jan 20223.   
School Name,   
Lucknow.

Sub: Applying for the role of ……………...

Dear Sir/Madam,

I am writing to submit an application for the position of …………….. as recently published on Indeed.com. I believe I have the necessary experience and skills as stated in the job posting.

I have a degree in..................... and more than **4 years** of experience in the field of………………. I am self-motivated and can be a great team player with strong analytical and problem-solving skills.

With all my experiences, I am excited and confident about becoming one of your English teachers. I can assure you that my previous work experience will be beneficial to your organization.

I look forward to discussing more details about this role and my qualification with you.

I really appreciate your time and your consideration.

Sincerely,   
Your name.   
Email ID.   
Mobile no.