**To** Place: Chennai,  
The HR Manager, Date: 07 Jan 20223.   
XYZ Pvt Ltd,   
Chennai.

Sub: Application for ………… job.

Dear Sir/Madam,

I am writing to express my interest in the position of **…………………..** in your organization. Currently, I am doing my **M.B.A. final year** **at Andhra University** and Preparing for the final semester to be held next month.

After completing my **MBA**, I want to start my career in **marketing** and I am willing to do any marketing-related job in your company.

My academic project was also done on the subject of **Customer Satisfaction**.

I am confident that I will be able to fulfil my duties to your complete satisfaction if given the opportunity. Please refer to my resume for more information about my education and skills.

Thank you for your time and consideration, I look forward to the interview opportunity.

Regards,   
Your name.   
Email ID.   
Mobile no.