**To Place:**  
The Manager, Date:  
Company Name,  
Address.

Sub: Resignation letter.

Dear Sir/Madam,

I am formally submitting my resignation from the position of **[Job title]** effective **[date]**. I am looking to spend my entire time taking care of my new born baby.

As of **[date]** my maternity leave was completed, however, I do not want to continue my job, so please accept my resignation with immediate effect.

Kindly let me know if you need any assistance from my side.

My apologies for the sudden decision and inconvenience, however, to take care of my child I should take this tough decision

Looking forward to your positive response.

Thanking you.

Regards,  
Your name.