**To Place:**  
The Manager, Date:  
Company Name,  
Address.

Sub: Resignation letter.

Dear Sir/Madam,

Please accept this letter as my formal resignation from **[job title]** at **[company name],** effective **[date]**. I have taken this decision because of my wife’s health problem. She has been diagnosed with **Cardiovascular disease**.

Due to uneven work shifts, I cannot able to give my full attention to her. Therefore I have decided to resign from my job.

Thank you so much for your support over all these years. I am looking forward to your most favourable response on this matter.

Thanking you.

Regards,  
Your name.