ARAVIND JAIN

**Mobile:** 9545XXXX75

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**Address:** 4-145, Athwa, Surat,
Gujarat 395001.

**PROFILE SUMMARY**

A determined and results-driven sales Executive with 2+ years of proven experience. Constantly achieves sales targets and maintains strong relationships with clients. In addition possess excellent communication skills. Seeking a challenging role in a fast-growing organization.

**EDUCATION**

* B.Com Computers in 2020 from St. Xavier’s College 7.6 GPA
* Intermediate (MPC) 2018 from Triveni Intermediate College with 8 GPA
* 10th class from Little Flower High School in 2016 with 8.3 GPA

**PROFESSIONAL EXPERIENCE**

Working as a Sales Executive in **XYZ Realty Services** since **21 Jun 2021**.

**Major Job Responsibilities**

1. Identify leads via cold calls, networking, and real estate events.
2. Organize meetings between prospective clients and managers.
3. Take the clients on a tour of the properties.
4. Negotiate the agreement's terms and finalize the deals.
5. Handle the paperwork associated with real estate transactions.
6. Understand the customers' financial situation and help them in the financing process.
7. Conduct and attend property trade shows.

**SKILLS**

* Excellent Communication
* Time Management
* Problem solving skills
* Empathy

**PERSONAL INFORMATION**

Date of birth : 07 Sep 2001

Gender : Male

Marital Status : Unmarried

Father’ Name : Prasanth Jain

Languages Known : English and Hindi

Hobbies : Playing Cricket

Religion : Hindu

**DECLARATION**

I hereby declare that all the above mentioned information is correct up to my knowledge.

Place:

Date:      Signature.