**From**
Your Name,
Designation,
Address.

**To**
The Manager,
Hospital Name,
City - Pin Code.

Sub: Resignation letter.

Dear Sir/Madam,

 I am writing this letter to inform you of my resignation from my position as a Staff Nurse effective 25 May 2024.

Due to some personal reasons, I have to resign from my position as a nurse. However, I am satisfied with the job.

I appreciate every opportunity given to me during my tenure at [Hospital / Clinic name].

If you need any assistance during this transition, please don't hesitate to inform me.

Regards,
Your name,
Signature.