**To**  
The Manager,  
Hospital Name,  
City - Pin Code.

Sub: Resignation Letter.

Dear Sir/Madam,

Please accept this letter as a formal notification that I am leaving my position as a Staff Nurse with [Hospital Name] effective on 25 May 2024.

The reason for my resignation is deeply personal, but I assure you it's not related to dissatisfaction with my job, the company, or my co-workers.

Thank you for the personal and professional development opportunity you have provided me during my tenure at [Hospital Name]. I have enjoyed my tenure working here.

Please let me know if I can help you during this transition.

Sincerely,  
Your name,  
[Signature].