**To**  
The Manager,  
Hospital Name,  
City - Pin Code.

Sub: Resignation - Reg.

Dear Sir/Madam,

I regretfully submit my resignation from my position as a Staff Nurse, effective within 24 hours of receiving this letter.

I apologize for the inconvenience and for resigning at such short notice. However, due to some unavoidable reasons or medical emergencies in my family, it is necessary to resign.

Thank you for the opportunities for professional and personal development that you have provided me during my tenure at [Hospital name].

I kindly request you to accept my resignation and relieve me from tomorrow i.e. [Date].

Thanking you.

Sincerely,  
Your name,  
[Signature].